



इंडियन रेलवे कैंटरिंग एण्ड टूरिज्म कॉर्पोरेशन लिमिटेड  
(भारत सरकार का उद्यम- नवरत्न)  
INDIAN RAILWAY CATERING AND TOURISM CORPORATION LTD.  
(A Govt. of India Enterprise-Navratna)  
CIN: L74899DL1999GOI101707  
Website: [www.irctc.com](http://www.irctc.com), Email: [info@irctc.com](mailto:info@irctc.com)

**Vacancy Notice No. Dep- 18/2025**

**No. 2025/IRCTC/HRD/Deputation/SVO/CO**

**Date: 12.08.2025**


The Secretary, All Ministries & Departments of Central Govt.	The Secretary, Railway Board
All General Managers & PCPOs, All Indian Railways/Production Units	Director General, RDSO, Lucknow
Director General's/Directors, All Railway Training Institutes & RPF	CMD/MD/Chairman, All Railway PSUs.
CMD/MD/Chairman, All Central PSUs.	

**Sub.: Filling up One (01) post of Senior Vigilance Officer (E-3) at IRCTC Corporate Office /New Delhi on deputation basis.**

Indian Railway Catering and Tourism Corporation Ltd. is desirous to fill up One (01) post of Senior Vigilance Officer (E-3) at IRCTC Corporate Office /New Delhi on deputation basis.

The enclosed Vacancy Notice may please be circulated and applications of willing staff may be sent to this office, so that the same are received in this office well before 10.09.2025.

**DA: As above.**

  
(M. Vasu) 12/8/25

**Addl. General Manager/HRD**

**Copy for kind information to: - CVO/IRCTC/CO/New Delhi.**

# INDIAN RAILWAY CATERING AND TOURISM CORPORATION LTD.

(A Govt. of India Enterprises)

Corporate office, 4<sup>th</sup> floor, Tower-D, World Trade Centre,  
Nauroji Nagar, New Delhi-110 029

Applications are invited from the employees of Central Government Organizations (Ministries/Departments/Autonomous Bodies/All CPSUs, etc) for filling up One (01) post of Senior Vigilance Officer at IRCTC Corporate Office /New Delhi on deputation basis.

The applications of eligible & willing candidates, who are in the age of maximum 55 years as on closing date of vacancy notice and can be spared immediately for posting on deputation basis, may be forwarded to this office or on before 10.09.2025. The service particulars, experience, educational qualification, etc. should be clearly indicated in Bio-data and the same should be certified. The up-to-date APARs Dossiers/rating for last three years (FY 2022-23, 2023-24 & 2024-25) along with Vigilance history/D&AR history of complete service period in the parent organization including deputation period, if any, may be sent to the GM (HR&CC), IRCTC, Corporate Office, 4<sup>th</sup> Floor, Tower-D, World Trade Centre, Nauroji Nagar, New Delhi-110 029.

**Name of the post:** Senior Vigilance Officer (E3- level)

**No. of posts** : - 01 (One)

**Level of Post:** - E3 (IDA)

**Place of Posting:** - Corporate Office/New Delhi.

**Scale of pay:** - As per the DPE guidelines, Government employees in CDA scale on their selection for deputation to Vigilance Department would be eligible to draw their pay, perks and allowance of their parent cadre along with prescribed deputation allowance – OR- they can opt for pay, perks and allowance of the post (ex-cadre) in IRCTC i.e. Rs. 60000-180000 (E3) in IDA pay scale including Performance Related Pay (PRP).

**Eligibility criteria:** -

1. Scale of pay in parent cadre for Sr. Vigilance Officer/E3 level: Officials on regular basis in the revised CDA scale of Rs. 9300-34800, GP 5400 in 6<sup>th</sup> CPC/Level-9 (Group 'B' Gazetted) in 7<sup>th</sup> CPC -or- Rs. 9300-34800 GP 4800 in 6<sup>th</sup> CPC /Level-8 (Group 'B', Gazetted) in 7<sup>th</sup> CPC – OR- employees working in IDA pay scale of Rs. 60000-180000 or its equivalent
2. Possessing a degree in any discipline – OR - Degree/Diploma in Engineering.
3. Proficiency of work in MS-Office/Excel/Access.
4. Experience of minimum two (02) years in Vigilance department/Vigilance wing of Central Government Organizations (Ministries/Departments/Autonomous Bodies/All CPSUs).
5. Candidate must be below 55 years of age as on closing date of this vacancy notice.

Candidates working in regular Grade/Level will only be considered as "Eligible" for the above-mentioned post. Candidates working in GP/level on MACP/adhoc basis will be considered, as per their substantive Grade/Scale (GP/level on regular basis) only. Candidates are required to fill up substantive (regular) GP/Level carefully in the application form.

**Selection Criteria:**- As per the procedure advised by Ministry of Railways Letter No. 2017/E(O)II/41/5 dated 25.05.2017.

  
12/8/25



**Web Address:-** [www.irctc.com](http://www.irctc.com)

**Closing Date:** - 10.09.2025

Candidate shall apply through proper channel for selection on deputation basis to the above-mentioned vacancy in the prescribed proforma attached herewith.


(i). The applications of eligible candidates of Railway including Railway PU's, Zonal Railways, RDSO, RPF, etc. may be forwarded along with Vigilance history/D&AR history of complete service period in parent organization including deputation period, if any, and APARs of last 03 years to Railway Board for onward transmission to IRCTC on the following address.

(ii). All other Central Government departments/organizations and Central PSU's, etc, the applications of eligible candidates along with Vigilance history/D&AR history of complete service period in parent organization including deputation period, if any, and APARs of last 03 years, may be forwarded directly to IRCTC on the following address.

Address: -

GM(HR&CC), IRCTC Corporate office, 4<sup>th</sup> floor, Tower-D, World Trade Centre, New Delhi-110 029.

A scanned copy of application in the enclosed format duly filled may also be sent by candidate in advance through e-mail to [deputation@irctc.com](mailto:deputation@irctc.com). Candidates are advised to paste passport size colour photograph on the application form.

  
(M. Vasu) 12/8/25

**Addl. General Manager/HRD**

**PRESCRIBED PROFORMA**  
**FOR SUBMISSION OF APPLICATIONS ON DEPUTATION BASIS**

<b>Important</b> (please don't leave blanks)	<b>Vacancy Notice No.</b> (appears on the top right side of notice)	
	<b>File No.</b> (appears on the left side of vacancy notice)	
	<b>Post against which application has been submitted</b>	
	<b>Choice of station</b> (wherever applicable)	

**Personal Data**

1.	Name	:	
2.	Gender	:	
3.	Service	:	
4.	Department	:	
5.	Category	:	
6.	Date of Birth	:	
7.	DITS (Date of entry into Time Scale)	:	
8.	Date of entry in Gr.B (wherever applicable)	:	
9.	Present pay band with Grade Pay and basic pay as on date of application	:	
10.	Present Designation & Railway	:	
11.	Contact Details		
	(a) Email ID	:	
	(b) Telephone (O)	:	
	(c) Telephone (R)	:	
	(d) Mobile Number	:	

**12. Educational Qualifications:-**

S.No.	Qualification/Degree	Year/ Division	Institution/University, Place/ Country

**13. Experience Details:-**

SNo.	Designation & Railway with Place of posting	Grade (i.e. Gr.B/SS, JAG/SG/SAG	From	To

14.	Details of previous deputation/ Foreign assignment, if any	:	
15.	Whether debarred from deputation? If yes, please furnish details.	:	
16.	Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable.	:	

I certify that the details furnished by me above are true and I am eligible for the post as per the criteria laid down in the vacancy notice.

(Name and Signature of the applicant)

Place:  
Date:

Paste  
Passport Size  
Color Photograph.