



SAINIK SCHOOL SATARA

(Functioning under Sainik Schools Society, Ministry of Defence, New Delhi)

VACANCY

1. Applications are invited for the following posts at Sainik School Satara :-

Ser	Name of Post	No. of vacancy & Category	Eligibility	Pay	Age
(a)	Quarter Master (Contractual basis for a period of one year)	One (01) (UR)	<p><u>Essential Qualification.</u></p> <p>(i) B.A./ B.Com (ii) At least 5 years experience as UDC stores or as Quartermaster or an ex-serviceman preferably a JCO with at least 10 years experience in handling and accounting of stores</p> <p><u>Desirable.</u></p> <p>(i) Should have undergone a Quartermaster's Course (ii) Basic knowledge of Computer Operation. (iii) Campus Security Course</p>	Consolidated Pay of Rs. 30,000/- per month	Between 18 to 50 years as on 30 Sep 25
(b)	Counsellor (Contractual basis for a period of one year)	One (01) (UR)	<p><u>Essential Qualification</u></p> <p>(i) Graduate/ Post Graduate in Psychology, with atleast 50% marks</p> <p style="text-align: center;">OR</p> <p>Post Graduate in Child Development, with atleast 50% marks</p> <p style="text-align: center;">OR</p> <p>Graduate/ Post Graduate with Diploma in Career Guidance and Counselling, with atleast 50% marks</p> <p><u>Desirable</u></p> <p>(i) One year experience in providing counselling. (ii) Persons with adequate training in psychotherapy, Psychometric assessment and experience of working in residential schools. (iii) Add-on courses / trainings in areas like cognitive behavior</p>	Consolidated Pay of Rs. 37,000/- per month	Between 18 to 50 years as on 30 Sep 25

Ser	Name of Post	No. of vacancy & Category	Eligibility	Pay	Age
			therapy skills, Attention Deficit Hyper Activity Disorder(ADHD), behavioral issues and learning difficulties, building emotional intelligence and resilience, Adolescence Education from recognized institutes. (iv) Knowledge of local language. (v) Basic knowledge of Computer Operation.		
(c)	Ward Boy (for Hostels) (Contractual basis for a period of one year) (Work of Hostel Supdt. in Cadets Hostel)	Two (02) (UR)	<u>Essential Qualification</u> (i) Should have passed Matriculation or equivalent examination and should be able to converse fluently in English. <u>Desirable</u> (i) B.A./ B.Sc./ B.Com degree. (ii) Attainments in sports/ Art/ Music. (iii) Experience of working in a residential school.	Consolidated Pay of Rs. 27,000/- per month	Between 18 to 50 years as on 30 Sep 25
(d)	Nursing Sister (Contractual basis for a period of one year)	UR-01	<u>Essential</u> (i) Nursing diploma/ degree (ii) 5 years experience or ex-serviceman of Medical Assistant trade with at least 5 years service after Training (iii) The candidate will be required to stay in the School Campus. <u>Desirable</u> (i) Communication in English, Higher qualification and experience in residential Public school would be preferred.	Consolidated Pay of Rs. 20,000/- Per month	Between 18 to 50 years as on 30 Sep 25

2. **How to apply.**

(a) Desirous candidates should apply to the Principal, Sainik School Satara, Satara-415001, Maharashtra in prescribed application format available in school website www.sainiksatara.org.

(b) Candidate should submit the application along with required documents by Post/By Hand. **Applications sent through e-mail will not be accepted.**

(c) **Candidates to attach following documents:-**

(i) Application Form alongwith attested copies of educational qualification, experience certificate. The post for which applied must be super-scribed on envelope.

(ii) One self addressed envelope (9"X4") with Rs.30/- postage stamps affixed.

(iii) For General and OBC category candidates, A/c payee Demand Draft of any Nationalised Bank of Rs.250/- (non-refundable) drawn in favour of "Principal, Sainik School Satara", payable at Satara. The candidates of SC/ST category are not required to pay any application fee.

(d) **Last Date of Application.** Application along with relevant documents and Demand Draft must reach Principal, Sainik School Satara, Satara-415 001, Maharashtra on or before **30 Sep 25**.

(e) **Date of Examination** : For intimation of date, venue and type of examination, call letters will be sent to shortlisted candidates by email/ by post in the envelope provided by them.

(f) **Venue of Examination** : Sainik School Satara.

(g) Separate Application is required for different posts.

3. **Terms and conditions.**

(a) The School will not be responsible for postal delays.

(b) Only Indian Nationals are to apply.

(c) Candidates of OBC/SC/ST category should submit a copy of Caste Certificate along with application form. Candidate of OBC category should submit NCL Certificate.

(d) Applications sent through e-mail will not be accepted.

(e) Incomplete applications shall be summarily rejected.

(f) No TA/DA will be admissible for interview.

(g) The school administration reserves the right to modify/ cancel the vacancy due to non-availability of suitable candidate/s or administrative or policy reasons.

(g) Age relaxation to ESM will be applicable as per extant GoI Orders.

APPLICATION FOR THE POST OF.....

Paste
passport size
photograph

1. Name (First Name – Middle Name – Surname as per Qualification certificate) :

Name (As per Central/ State Gazette Notification if any) _____

2. Father's Name _____ Spouse's Name : _____

3. Permanent Address : _____

4. Correspondence Address : _____

5. Category: SC / ST / OBC NCL / GEN

6. Contact details:-

(a) Phone with STD Code : _____ (b) Mobile Nos. (two) : _____

(c) e-mail : _____

7. (a) Date of Birth :

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(dd/mm/yyyy)

- (b) Age as on :

Years	
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Months	
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Days	
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30 Sep 2025

8. Marital Status : Unmarried / Married / Widow / Widower / Divorced / Separated

9. **Qualification:**

Qualification	Subject studied	Month & year of completion	Name of school/ college	Name of University	% obtained (In case of CGPA, convert into %)
Class-X					
Class-XII in faculty.....					
Graduation in faculty.....					
Post Graduation in faculty.....					

10. **Experience** (attach separate sheet, if columns are insufficient):

Sl No	Name of Institution	Designation	Work Experience			Day/ Residential School/ College/ Institute	Temp/ Adhoc/ contractual/ Permanent	Salary drawn per month	Experience Certificate Attached (Yes/ No)
			From DD/MM/YY	To DD/MM/YY	Total Experience in Year/ Months				
1									
2									
3									

11. Computer Courses : _____

14. Hobbies: _____

15. Any other details: _____

16. Following documents are attached:

- (a) Photocopies of qualification certificate (self attested)
- (b) Photocopies of experience certificate (self attested)
- (c) DD No. _____ Dt. _____ Bank _____

-DD of Rs. 250/- non-refundable For Gen & OBC category only. SC/ST candidates not required to pay any application fee. **Demand Draft of any Nationalised Bank drawn in favour of Principal, Sainik School, Satara payable at Satara.** Candidates should write name and post applied for in capital letters on the reverse side of the demand draft.

- (d) One self addressed envelope (9"X4") affixed with postage stamps of Rs.30/-.
- (e) Photocopy of ID (Aadhar Card/ Driving Licence/ PAN card/ Voter ID)

CERTIFICATE

I, hereby certify that the above particulars are correct and true in all respect to the best of my knowledge and belief.

Place :

Date :

(Signature of Applicant)